



Office of Public Instruction  
Linda McCulloch, Superintendent  
PO Box 202501  
Helena, MT 59620-2501

## Indian Education for All K-12 Ready-to-Go Professional Development Proposal

**Return to:** Leona Wetherall  
Office of Public Instruction  
PO Box 202501  
Helena, MT 59620-2501

For OPI Use Only

County \_\_\_\_\_ Co # \_\_\_\_\_

District Name \_\_\_\_\_ LE # \_\_\_\_\_

**Deadline:** January 31, 2008

**Project Year:** January 1, 2008 – June 30, 2008

### PART A. GENERAL INFORMATION

1. Prime Applicant District (District Designated Fiscal and Administrative Agent)

☐ Elementary or ☐ High School or ☐ K – 12

School Name \_\_\_\_\_

County \_\_\_\_\_

2. Project Director \_\_\_\_\_

Name \_\_\_\_\_

Position \_\_\_\_\_

Telephone \_\_\_\_\_

E-mail \_\_\_\_\_

Fax \_\_\_\_\_

3. Submitted by: \_\_\_\_\_

Authorized Representative \_\_\_\_\_

Title \_\_\_\_\_

Date \_\_\_\_\_

Telephone \_\_\_\_\_

Mailing Address \_\_\_\_\_

City \_\_\_\_\_

Zip Code \_\_\_\_\_

Statement of Assurances: The Board of Trustees submitted a Common Assurances form to the Office of Public Instruction for the 2002-03 school year, and no circumstances affecting the validity of the assurances have changed since its submittal. Further, the Board of Trustees certifies the district will carry out the proposed project in accordance with the Office of Public Instruction proposal guidelines and Indian Education for All (MCA 20-1-501).

Signature \_\_\_\_\_

Designated Authorized Representative

☐ Superintendent

☐ Principal

☐ County Superintendent (if there is no Superintendent or Principal)

☐ Approved Exception

\*Board of Trustees of the Prime Applicant must be informed if district is awarded an Indian Education for All Ready-to-Go professional development contract.

## **BACKGROUND INFORMATION**

MCA 20-1-501 also known as Indian Education for All reads: *Every Montanan... whether Indian or non-Indian, be encouraged to learn about the distinct and unique heritage of American Indians in a culturally responsive manner...all school personnel should have an understanding and awareness of Indian tribes to help them relate effectively with Indian students and parents...Every educational agency and all educational personnel will work cooperatively with Montana tribes...when providing instruction and implementing an educational goal.*

### **What are the specific goals of the Indian Education for All K-12 Ready-to-Go professional development contracts?**

In order for districts to successfully implement Indian Education for All, educators must have accurate background information regarding historical and contemporary American Indian tribes and people. The goal of the Ready-to-Go professional development contract is to increase teacher knowledge of accurate Indian issues and content.

### **Who is eligible to apply?**

Public school districts or a consortium of public schools are eligible to apply for Ready-to-Go professional development contracts. Preference will go to districts or schools who have not previously received Indian Education for All Ready-to-Go Grants unless the former Ready-to-Go schools are providing professional development to neighboring districts.

### **What is the amount of the contract award?**

Contract awards are available in a range of approximately \$1,000 to \$10,000 for each project. There will be a limited number of contracts awarded.

### **What is the timeline of the project?**

The proposed project must be completed by June 30, 2008. Proposed activities should reflect this timeline.

### **When are applications due?**

All application materials are due January 31, 2008. Send completed applications to:

Leona Wetherall  
Office of Public Instruction  
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### What qualifications or criteria must the grant meet?

- **Essential Understandings:** A project must align its goals and activities to at least one of the Essential Understandings Regarding Montana Indians. See <http://opi.mt.gov/pdf/indianed/resources/EssentialUnderstandings.pdf>
- **Use of accurate and authentic resources:** Projects must incorporate current American Indian education-based research and must include content about at least one Montana tribe. Districts must work cooperatively with a Montana tribal government entity, a tribal college, a tribal educator, or an Indian education organization. Districts must provide a letter of support from the tribal partner(s).
- **Replicability:** Contract recipients will be required to create a product which will serve to assist other districts in their Indian Education for All implementation efforts. This will require districts to record the professional development process.

Final products will address the information requested below:

1. Description of the process that can be replicated by other districts
2. Outline goals and expectations of project, including targeted staff
3. Challenges
4. Successes
5. Teacher perceptions
6. Recommendations
7. Pre/Post-survey

- **Pre/Post-Survey:** Districts are required to survey grant participants. Surveys must be completed prior to the start of the project and at its completion. Results must be submitted to the Office of Public Instruction. A sample Indian Education for All survey can be found at <http://www.opi.mt.gov/indianed/admin.html>. Districts may choose to create a comprehensive measurement tool tailored to their project to use as an alternative to the OPI survey.

### What kinds of activities are eligible activities under the Ready-to-Go professional development contracts?

- Indian Education for All Guest Speakers
- Book symposiums
- Archive research
- Other relevant projects

### Ineligible Activities:

- The purchase of technology of any kind is prohibited under the Ready-to-Go professional development contract.
- Submitting copyrighted material without permission: All permission must be granted to districts by entities holding copyrights for material included in professional development projects.

### **Proposal Components:**

The Ready-to-Go proposal must be no longer than ten (10) pages total (1.5 line spaced, and 12 point font) and must include the following components:

1.     **Abstract:** Provide a one paragraph description of the proposed Ready-to-Go professional development project.
2.     **Narrative:** Provide a clear, detailed description of the following:
  - a.       How one or more of the Essential Understandings Regarding Montana Indians guides the proposed project
  - b.       Measurable goals/outcomes of the Ready-to-Go project
  - c.       Project activities with corresponding timeline
  - d.       Staff members involved with the process
3.     **Detailed Budget:** Budget should be linked to project objectives and goals and should support the project activities.
4.     **Evaluation of Project:** A brief explanation of how the project will assess its effectiveness in meeting the proposed measurable goals and objectives. What is the proposed final outcome and how will the district know it has achieved its stated goals? What impact did the project have on participating teachers?

### **Resources:**

Essential Understandings Regarding Montana Indians

<http://opi.mt.gov/pdf/indianed/resources/EssentialUnderstandings.pdf>

Indian Education for All Survey

<http://www.opi.mt.gov/indianed/admin.html>

For technical assistance please contact:

Angie Collins

Indian Education Implementation Specialist

(406) 444-0708

[angelac@mt.gov](mailto:angelac@mt.gov)